



## Entry Package Content

Copenhagen 2018 World Para Swimming World Series

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## 1. WELCOME

NPC Denmark kindly invites all federations and clubs to take part in the Copenhagen 2018 World Para Swimming World Series March 2.-4. 2018. The Organising Committee will make all possible efforts to welcome the swimmers and staff of your federation/club in the best possible way.

## 2. GENERAL INFORMATION

### 2.1. Dates & General Information

The event is approved by World Para Swimming and the competition is open for swimmers with physical, intellectual or vision impairments. The event will be held according to World Para Swimming Rules and Regulations. Following the World Para Swimming rules and regulations – rule 2.6 (p. 11), no withdrawal after the final entry deadline is possible. The only exception is a medical withdrawal (shall be reported no later than 30 minutes prior to the start of the session).

Entry close:	January 2. 2018
Deadline for finale payment:	January 2. 2018
Official arrival:	February 27. - March 2.
Training:	February 27. - March 2.
Classification:	
- Physical Classification:	February 27. - March 1.
- Intellectual Classification:	February 27. - March 1.
Competition:	March 2. – March 4.
Departure:	March 4. and March 5.

Main contact of LOC: Jonas Schmidt Christensen – [jsc@parasport.dk](mailto:jsc@parasport.dk)

Main contact of WPS: Anna-Sophie Hippke – [annasophie.hippke@paralympic.org](mailto:annasophie.hippke@paralympic.org)

### 2.2. Venue Overview

Copenhagen 2018 World Para Swimming World Series is held in one of the best competition pools in Denmark, Bellahøj Swimming Stadium, which is also the training centre for the Danish Paralympic and Olympic swimmers. The competition will be held in a 50-meter pool with 8 lanes and a water temperature of 26 °C.

The address is:

Bellahøj Svømmestadion

Bellahøjvej 1-3, 2700 Brønshøj, Denmark

<https://teambade.kk.dk/indhold/bellahoej-svoemmestadion>

### 2.3. Traveling to Copenhagen

Copenhagen has a well-established infrastructure and you can reach Copenhagen Airport from all over the world. From the northern part of Europe, you can easily reach Copenhagen central train station as well. If you are travelling by car, we recommend staying at Scandic Sydhavnen because of the parking facilities (no shuttle services).

### 2.4. Visas

It is the responsibility of each nation or club to ensure that they have the proper documentation to enter Denmark. Should visa be required we will need a letter from your NPC to provide you with a letter of support. Contact the event manager Mr. Jonas Schmidt Christensen at [jsc@parasport.dk](mailto:jsc@parasport.dk).

### 2.6. Transport

Pickup at Copenhagen airport or Copenhagen Central Station and shuttle services between hotel, Bellahøj Swimming Stadium and classification will be available for teams staying at Scandic Copenhagen and Danhostel Copenhagen Bellahøj – please add your arrival & departure times in the WPS accreditation system.

### 2.7. Accommodation

#### **Accommodation and entry fees:**

We offer a competition package including the following:



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- Competition fee
- 2 nights of accommodation in double rooms (choose between Scandic Copenhagen, Scandic Sydhavnen or Danhostel Copenhagen Bellahøj – see prices and description below)
- 6 meals from Friday evening till lunch Sunday
- Pickup at Copenhagen airport or Copenhagen Central Station and shuttle services between hotel, Bellahøj Swimming Stadium and classification (not included in the Scandic Sydhavnen-package)
- Training in the competition pool
- Awards

Deadline for final payment: January 2. 2018

Cancellation policy: For all packages a 50 % refund will be given until the 1. of February. After this date no refund will be given.

### **Package 1: Scandic Copenhagen**

Hotel Scandic Copenhagen is the official event hotel. It is centrally located in Copenhagen and enjoys a scenic setting with views of the Lakes, and just around the corner is shopping and sights, such as Tivoli Gardens. From the hotel, you are within walking distance of most of central Copenhagen. It is possible to use the modern gym or borrow one of the Scandic bicycles and discover the city from a new perspective. Parking is only possible outside or in an underground parking area under the hotel (25 € per day).

#### ***Prices:***

##### **Single room package athlete**

725 € per person in a single room

Extra days/nights incl. breakfast and shuttle services: 140 € per night/person

##### **Double room package athlete**

625 € per person in a double room

Extra days/nights incl. breakfast and shuttle service: 100 € per night/person

##### **Single room package staff**

575 € per person in a single room

Extra days/nights incl. breakfast and shuttle service: 140 € per night/person

Double room package staff

450 € per person in a double room

Extra days/nights incl. breakfast and shuttle service: 100 € pr. night/person

**Package 2: Scandic Sydhavnen**

From Hotel Scandic Sydhavnen you are within easy reach of some of the most popular attractions in Copenhagen, such as Tivoli Gardens and The Blue Planet. It is only 3 km from central Copenhagen making it possible for you to walk there or jump on a train (200 m in walking distance) and reach the city centre in less than 10 minutes. If you are looking for shopping, the hotel is quite close to one of the largest shopping centres in Copenhagen, Fisketorvet. If you are coming to Copenhagen by car, we recommend staying at Scandic Sydhavnen because of the free and easy accessible parking.

Notice: **Shuttle services and airport pickup NOT included!**

*Prices:*

Single room package athlete

675 € per person in a single room

Extra days/nights incl. breakfast: 110 € per night/person

Double room package athlete

575 € per person in a double room

Extra days/nights incl. breakfast: 80 € per night/person

Single room package staff

525 € per person in a single room

Extra days/nights incl. breakfast: 110 € per night/person

Double room package staff

400 € per person in a double room

Extra days/nights incl. breakfast: 80 € per night/person



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### **Package 3: Danhostel Copenhagen Bellahøj**

Danhostel Copenhagen Bellahøj is situated in peaceful, green surroundings just 1,2 km from Bellahøj Swimming Stadium and 4 km from the City Hall Square and Tivoli Gardens. Parking is free.

Notice: **No elevator between floors, and no private toilet and shower!**

#### ***Prices:***

##### **Single room package athlete**

600 € per person in a single room

Extra days/nights incl. breakfast and shuttle services: 90 € per night/person

##### **Double room package athlete**

550 € per person in a double room

Extra days/nights incl. breakfast and shuttle services: 70 € per night/person

##### **Triple room/4-bed room package athlete**

500 € per person in a single room

Extra days/nights incl. breakfast and shuttle services: 65 € per night/person

##### **Single room package staff**

450 € per person in a single room incl. shuttle services

Extra days/nights incl. breakfast and shuttle services: 90 € per night/person

##### **Double room package staff**

375 € per person in a double room

Extra days/nights incl. breakfast and shuttle services: 70 € per night/person

##### **Triple room/4-bed room package staff**

350 € per person in a single room

Extra days/nights incl. breakfast and shuttle services: 65 € per night/person

## **2.8. Competition Fee**



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If you choose not to use the above packages the competition fee is 270 € for athletes and 140 € for staff (transport not included).

Deadline for final payment: January 2. 2018

Cancellation policy: A 50 % refund will be given until the 1. of February. After this date no refund will be given.

### 3. SPORT ENTRIES

#### 3.1. Entries

Online Entry System: [www.paralympic.org/entries](http://www.paralympic.org/entries)

Entry open from: November 23. 2017

Entry close: January 2. 2018

Clarification on club entries: Should go through your NPC. As a minimum the NPC needs to send a list to WPS before entry deadline of swimmers they approve to enter in the event.

#### 3.2. Competition Format and Schedule

The following amendments to the World Para Swimming Rules and Regulations will apply for this competition: S14 swimmers cannot qualify for the final in all 50meter races.

#### **Friday March 2. 2018**

Technical meeting at Bellahøj Swimming Stadium: 15.00 - 16.00

##### Session 1

Warm up: 16.00 - 17.45

Start: 18.00

Event 1	100 freestyle women	Class S1 – S14
Event 2	100 freestyle men	Class S1 – S14
Event 3	50 butterfly women	Class S1 – S14
Event 4	50 butterfly men	Class S1 – S14
Event 5	100 breaststroke women	Class SB3 – SB14
Event 6	100 breaststroke men	Class SB3 – SB14



## Saturday March 3. 2018

### Session 2

Warm up: 8.00 - 9.15

Start: 9.30

Event 7	400 freestyle women	Class S6 – S14
Event 8	400 freestyle men	Class S6 – S14
Event 9	50 backstroke women	Class S1 – S14
Event 10	50 backstroke men	Class S1 – S14
Event 11	50 freestyle women	Class S1 – S14
Event 12	50 freestyle men	Class S1 – S14
Event 13	100 butterfly women	Class S8 – S14
Event 14	100 butterfly men	Class S8 – S14

### Session 3 - Multi class finals

Warm up: 15.30 - 16.50

Start: 17.00

Event 101	100 freestyle women	8 best from Event 1
Event 102	100 freestyle men	8 best from Event 2
Event 103	50 butterfly women	8 best from Event 3
Event 104	50 butterfly men	8 best from Event 4
Event 105	100 breaststroke women	8 best from Event 5
Event 106	100 breaststroke men	8 best from Event 6
Event 107	400 freestyle women	8 best from Event 7
Event 108	400 freestyle men	8 best from Event 8
Event 109	50 backstroke women	8 best from Event 9
Event 110	50 backstroke men	8 best from Event 10
Event 111	50 freestyle women	8 best from Event 11
Event 112	50 freestyle men	8 best from Event 12
Event 113	100 butterfly women	8 best from Event 13
Event 114	100 butterfly men	8 best from Event 14
Event 201	Mixed 4X100 m freestyle 34 point S1-S10	
Event 202	Mixed 4x100m Freestyle Relay S14	



## Sunday March 4. 2018

### Session 4

Warm up: 8.00 - 9.15

Start: 9.30

Event 15	50 breaststroke women	Class SB1 – SB14
Event 16	50 breaststroke men	Class SB1 – SB14
Event 17	200 freestyle women	Class S1 - S14
Event 18	200 freestyle men	Class S1 – S14
Event 19	100 backstroke women	Class S1 – S14
Event 20	100 backstroke men	Class S1 – S14
Event 21	150 IM women	Class SM1 – SM4
Event 22	150 IM men	Class SM1 – SM4
Event 23	200 IM women	Class SM5 – SM14
Event 24	200 IM men	Class SM5 – SM14

### Session 5 - Multi class finals

Warm up: 13.00 - 14.20

Start: 14.30

Event 115	50 breaststroke women	8 best from Event 15
Event 116	50 breaststroke men	8 best from Event 16
Event 117	200 freestyle women	8 best from Event 17
Event 118	200 freestyle men	8 best from Event 18
Event 119	100 backstroke women	8 best from Event 19
Event 120	100 backstroke men	8 best from Event 20
Event 123	200 IM women	8 best from Event 22
Event 124	200 IM men	8 best from Event 23
Event 203	Mixed 4X50 m freestyle 20 point S1-S10	
Event 204	Mixed 4X100 m Medley 34 point S1-S10	

### **3.3. Swimmers Eligibility**

Swimmers must:

- hold an active World Para Swimming license for the 2018 Season

- have achieved a Minimum Qualification Standard (MQS) at a World Para Swimming Recognised 50m Competition for an event on the programme between September 1. 2016 and December 1. 2017 (times are only recognised if the athlete was already licensed at the time of the achievement or has a recognised split time World/Regional record in the same length & stroke, that is included in the rankings).

### 3.4. MQS

There are qualification times in each event and classes S1-S14.

### 3.5. Wild Card Entry

New athletes can enter without MQS, LOC/WPS can give Wild Cards for other athletes upon request. Contact WPS prior to entry deadline.

### 3.6. Event Viability Criteria

Individual events will be considered viable if they have a minimum of six (6) eligible swimmers from three (3) NPCs entered through the Entry by Name.

Relay events will be considered viable if they have a minimum of four (4) eligible NPCs entered through the Entry by Name.

In case an event is non-viable after final entries the event might be swum for performance only. NPCs will be informed about non-viable events after final entries.

### 3.7. Rules & Regulations

For all World Para Swimming World Series events the 2018-2021 World Para Swimming Rules and Regulations apply. They can be found on the World Para Swimming website (<https://www.paralympic.org/swimming/rules-and-regulations>).

## 4. COMPETITION INFORMATION

### 4.1. Competition Venue

The competition will be held in a 50-meter pool with 8 lanes and a water temperature of 26 °C. Electronic timing system (OMEGA) will be used and a complete lane result screen.

#### **4.2. Training**

Training will be possible from the 27. of February to the 1. of March. There will be access for training in the competition pool from 10.00 - 16.00. Friday the 2. of February there will be access for training in the competition pool from 10.00 - 14.00.

#### **4.3. Technical Meeting**

March 2. at 15.00-16.00 at Bellahøj Swimming Stadium.

#### **4.4. Warm-up & Swim-down**

A 25m pool with 5 lanes will be available for swim-down and warm-up during the event.

#### **4.7. Call Rooms & Competition**

There is one (1) call room.

It is the responsibility of the athlete to report to the Call Room no later than 15 minutes prior to the scheduled start of their event.

Regulations outlined in the World Para Swimming Rules and Regulations concerning swimwear will apply; swimwear (caps, goggles and swimsuits) must be from the approved list, and might be checked in the call room. Athletes will be escorted from the Call Room onto the pool deck.

#### **4.9. Sport Information Desk (SID)**

A Sport Information Desk will operate at the competition venue on the days of competition, as well as during any scheduled training sessions. It is the primary and only point of distribution for all event related information including the following:

- Distribution of start lists for the NPCs;
- Official communication with teams;
- Official forms distribution (Relay Entry form, Protest form, Medical withdrawal form);
- Liaison between teams and LOC / World Para Swimming.

#### **4.11. Accreditation**

The IPC accreditation system will be used.

#### 4.12. Classification

This competition offers international classification for the following impairment types:

- Physical Impairment (PI) – February 27. – March 1. at Bellahøj Swimming Stadium
- Intellectual Impairment (II) – February 27. – March 1. at Dan Hostel Bellahøj

World Para Swimming will schedule athletes with a New or Review status pursuant with the below regulations, once NPCs have applied for a classification slot.

An athlete will only be permitted to undergo International Classification if he or she:

- Is registered and/or licensed with World Para Swimming pursuant to the relevant provisions in the World Para Swimming Rules and Regulations;
- Has been entered into the competition by the entry deadline;
- Has submitted Medical Diagnostics information (Medical Diagnostic Form and supporting documents) to the Sport Data Management System (SDMS)
- PI MDFs must be uploaded at least 6 weeks before the athlete undergoes classification.

Depending on the athlete's health condition and impairment, additional medical information is to be attached to the Medical Diagnostic Form. Medical Diagnostic Forms will be reviewed by the Chief Classifier ahead of a competition and, if required, further information may be requested. If an athlete fails to produce sufficient medical documentation and the classification panel considers that the absence of such medical documentation will affect its ability to conduct Athlete Evaluation in a fair manner, classification will be suspended as per rule 4.7 of the World Para Swimming Classification Rules and Regulations (September 2015).

#### Athletes with an Intellectual Impairment (II)

Prior to Athlete Evaluation, an Athlete must comply with the following eligibility criteria:

- Inclusion on the INAS Classification Master list
- Completion of the Training History and Sport Limitation Questionnaire (TSAL-Q).

Where a classification schedule is full:

- Athletes who are licensed will take priority over registered athletes<sup>1</sup> followed by;
- New Athletes will take priority over Review Athletes.

If an Athlete is required to attend Athlete Evaluation, Athletes must arrive at the competition prior to the start of the classification period. World Para Swimming will schedule athletes in accordance with the classification period and not arrival dates of athletes. World Para Swimming WILL NOT entertain any request to change any athlete's classification times.

If an athlete fails to attend Classification at the scheduled time, the Athlete will not be permitted to compete at the relevant Competition.

If an athlete is classified Non eligible it is at the discretion of the Technical Delegate if the athlete is allowed to swim for performance only.

Athletes should take note of the Athlete Evaluation Requirements outlined in Article 4 (Athlete Evaluation) of the [World Para Swimming Classification Rules and Regulations](#). Failure to comply with these rules may lead to the suspension of Athlete Evaluation.

## 5. Victory Ceremonies

In the finals medals will be presented based on the WPS point score. The finals will be held as multi class finals. The award ceremony will take place at the pool side.

## 6. MEDICAL & ANTI-DOPING INFORMATION

### 6.1. Anti-Doping

According to the "The World Anti-Doping Code" doping control can be announced during the competition. The Anti-Doping control / processes will be carried out in full accordance with the IPC Anti-Doping Code and the IPC Doping Control Agreement.

<https://www.paralympic.org/swimming/rules-and-regulations/anti-doping>

### 6.3. Insurance

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<sup>1</sup> Athletes must be licenced prior to the final entry deadline of the respective competition where classification is taking place. Licencing an athlete after the final entry deadline will not give an athlete priority where the schedule is full or has been completed with registered athletes.



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Each NPC must ensure that all members of their delegation are appropriately insured, including coverage for travel, liability, accidents and repatriation. All delegation members must have appropriate accident and health insurance accepted in order to compete. The LOC will provide only basic medical services in the venue.

No medical insurance will be provided to any of the participants. All participants are responsible for obtaining their own medical insurance (including Repatriation Coverage) and will be responsible for any medical expenses resulting from participation in the event.